

Privacy data policy for

TWF users, Private customers
Related to the process **Teamwork Family**

Teamwork Family Aps
Vesterbrogade 26, 1
1620 København V
Denmark

Version 1.0
Last-Revised and Updated on 2/25/2018.

Privacy policy process Teamwork Family

As part of our business Teamwork Family Aps collects personal data to be used in our process Teamwork Family, specifically related to the following persons:

Process Teamwork Family

- TWF users
- Private customers

This policy describes how Teamwork Family Aps collects personal data, the purpose for which these personal data are used and how Teamwork Family Aps treats such data.

This policy contains statutory information regarding the Teamwork Family Aps personal data processing. You can find information about your rights as a registered person in this privacy policy. If you as a TWF users, Private customers have questions about the processing of your data, or you want to enforce your rights under privacy legislation please contact Teamwork Family Aps using the contact details in this policy.

Collection of data

Teamwork Family Aps collects personal data related to TWF users, Private customers. These personal data are categorized as:

For TWF users

- Pictures

- Phone number
- Online Identifier/Cookies
- Holidays or sick days

For Private customers

- Names
- Email
- Addresses
- Phone number
- Online Identifier/Cookies
- Holidays or sick days

Teamwork Family Aps collects data directly from the registered person/you via the following methods: Account owner on Teamwork Family, From Teamwork Family

If data is collected with the consent of the registered person/ you such consent can be withdrawn.

You can unsubscribe to our newsletter at any time, by using the link provided herefore in on of the newsletters received

Once consent is withdrawn any future processing of personal data within the scope of the consent is terminated.

Teamwork Family Aps also collects data indirectly from business associates and other external sources. Information collected from others regarding the registered person/you are:

For TWF users

- Names
- Email

Teamwork Family Aps collects data from the following sources:

For TWF users

- Co-parent

Purpose of processing personal data

Teamwork Family Aps treats personal data for the following purpose

For TWF users

- Assisting you with your new family situation
- Statistical information to improve our website

For Private customers

- Assisting you with your new family situation
- Statistical information to improve our website

If the purpose of the company's processing of personal data change, this will be communicated to the registered person/you before such changes takes effect. Such communication will in most cases consist of an update of this policy.

Deleting personal data

Teamwork Family Aps keeps personal data relating to TWF users, Private customers. Personal data is deleted at the time when the purpose related to the processing of personal data is completed. This means that the data will be kept in the following periods.

For TWF users, Assisting you with your new family situation

- Names: 1 month after expired contract
- Email: 1 month after expired contract
- Addresses: 1 month after expired contract
- Pictures: 1 month after expired contract
- Phone number: 1 month after expired contract
- Online Identifier/Cookies: 1 month after expired contract
- Holidays or sick days: 1 month after expired contract

For TWF users, Statistical information to improve our website

- Online Identifier/Cookies: 1 month after expired contract

For Private customers, Assisting you with your new family situation

- Names: 1 month after expired contract
- Email: 1 month after expired contract
- Addresses: 1 month after expired contract
- Phone number: 1 month after expired contract
- Online Identifier/Cookies: 1 month after expired contract
- Holidays or sick days: 1 month after expired contract

For Private customers, Statistical information to improve our website

- Online Identifier/Cookies: 1 month after expired contract

Use of data processors

Teamwork Family Aps uses suppliers and subcontractors in the processing of personal data. Such "data processors" purely manages data according to the instructions of Teamwork Family Aps . Teamwork Family Aps uses the following data processors in relation to fulfil the above-mentioned purposes of processing of personal data.

- Amazon Web Services

Transfer of personal data

Teamwork Family Aps transfers personal data to third parties in certain cases.

For TWF users

- Assisting you with your new family situation: **None without prior consent**
- Statistical information to improve our website: **None**

For Private customers

- Assisting you with your new family situation: **None without prior consent**
- Statistical information to improve our website: **None**

In addition to above personal data is only disclosed in cases where Teamwork Family Aps is required to do so by law, including compliance with the data privacy regulation/directives and country-specific personal data laws.

Rights of the data subject

Under the Privacy Data Protection Act and EU privacy directive the data subjects ("You") have certain rights regarding the personal data collected by Teamwork Family Aps in relation to your person. These rights are:

Right to access - You have, under certain conditions, the right to access the data as Teamwork Family Aps keeps about your person

Right to rectification of data - You have the right to correct errors or omissions in the data Teamwork Family Aps treats related to your person

Right to deletion - You have, under certain conditions, the right to request deletion of data related to your person. Note that this right does not apply to most legal treatments of personal data. If you have consented to the processing of your personal data, you may withdraw your consent to this processing, by which related data are deleted.

Subject to limited treatment - In some cases you have the right to suspend the processing of your personal data. This will apply if the accuracy of the data is questioned, if you want a copy of unlawfully processed data and thus do not want these deleted, if you need to prolong the storage of data longer than the Teamwork Family Aps's purpose allows, or if you dispute the right to process your data and such a dispute is not decided.

Right to data portability - You have, in some cases, the right to receive the personal data that Teamwork Family Aps has collected about your person in a structured, widely used and machine-readable format, for the use of transferring your personal data to another data controller

Right to insight - You may, in some cases, object to the processing of your personal data. If you object to the processing of your data, these will no longer be processed unless there are significant legitimate reasons for this or the processing is required for the determination or defence of a legal claim. If your data is

processed for direct marketing purposes, you may object to this at any time, resulting in a termination of such processing.

Use of your rights

EU privacy data regulation and/or local law govern your rights related to data privacy. These rights are not absolute rights, but rights that you can exercise depending on how personal data is processed by Teamwork Family Aps.

Should you wish to exercise any of the above rights, please forward your inquiry via Teamwork Family Aps's contact person or DPO, using the contact information in this policy.

Teamwork Family Aps will assess individual inquiries as soon as possible.

If you wish to appeal against the processing of your personal data to an external authority, such complaints must be forwarded to the supervisory authority of your EU home country. In Denmark this will be Datatilsynet.

Automatic decisions and profiling

Teamwork Family Aps do not use the data subject's personal data for profiling or as a basis for automatic decisions.

The data used for automatic decisions are as follows:

None

The data that holds profiling is as follows: None

If you do not want to be subject to automatic decisions and or profiling, you can contact the Teamwork Family Aps's contact person within the meaning of this policy with the desire for human intervention in the manner contesting the automated decisions and / or profiling.

Security

The security of your personal data is important to us. We follow generally accepted standards to protect the personal data submitted to us, in accordance with the risk related to the data and processing hereof. If you have any questions about the security of your personal data you can contact us via the contract information in this policy.

Contact data

Teamwork Family Aps contact person for personal data

Richardt Deleuran, CEO
Teamwork Family Aps
70605086
Info@teamworkfamily.com

Teamwork Family Aps Data Protection Officer (DPO)

Teamwork Family Aps has no data protection officer, please contact the company's contact person for inquiries related to data privacy.
